**Forest Road PTO Meeting – LRC**

**Meeting Notes**

**September 17, 2019**

Notice – next meeting has been moved to THURSDAY October 17, 2019, 7:00pm

* Reports
  + Principal’s Report
    - Mr Bergholtz touched on the success of the bike rodeo, picture day, and back to school party
    - Mentioned that even though there were technology obstacles just before the start of the year, the 2019-2020 school year is off to a great start.
  + President’s Report
    - Volunteer update
      * Short 3 head room parents
      * Almost all snacks, plates, drinks, etc – 5th and 6th grade could use more
      * Email going out to volunteers on 9/18
  + Treasurer’s Report
    - PTO dues typically total around $3,000. This year, we have approximately 18% of that amount accounted for. This may be due to the lack of in-person registration and not having a hard copy form and the ability to pay on-site.
      * To help boost dues participation, Sarah will send out an individual communication outside of the newsletter. Mr. Bergholtz will add this communication to his weekly letter as well.
* Boosterthon
  + Planning
    - Boosterthon theme – Back to the Wild West
    - Kris had a call with the Boosterthon rep and we are up to date with the proposed schedule.
    - The teacher committee has been set and meetings have taken place.
    - The logistics are being finalized.
    - Teachers and parents are now taking a bigger role in prize distribution, etc and this will allow for a larger cut.
    - Kris worked with sponsors and raised $3,650
      * Ace Hardware of La Grange Park sponsored the run and expressed interest in donating landscaping once the outdoor classroom project is underway.
    - Pep Rally/Kick Off – Monday 9/30
    - Fun Run – Thursday 10/10
      * First run - 4-6th graders
      * Second run – 1-3rd graders
    - **Kris proposed a vote for outdoor classroom as our main Boosterthon fundraising goal (also included – Adaptive Seating/furniture for classroom products)**
      * **Motion by Erin, Sarah seconded the motion and all present were in favor**
    - Class of 1969 Forest Road School alum has agreed to helped design the outdoor classroom
    - Kris is working with Communications for an FAQ to go out to families detailing Boosterthon
  + Grants
    - $325 National Geographic Project
    - Time for Kids
    - Reading is Fundamental - $1,000 – 1st grade
  + Sound System Update
    - Funds raised from last year’s Progressive Dinner went toward the equipment that went down last year
    - Mr Tise now has his own equipment for concerts and the school has updated the old equipment to use for other events (sock hop, etc)
  + Completed Committees/Recaps
    - Back to School Party
      * Successful – pizza party rooms need to pick a date
    - Directory Spot App
      * The directory has been updated and a blast will go out
    - Third Grade Bike Rodeo
      * suggestions on smaller groups, filling out forms ahead of time, etc
  + Upcoming Committees
    - Fun Lunch – 9/20
    - Toy Sale – 10/19
      * 54 sellers
      * 10 volunteers
      * In previous years, 3,000 flyers were distributed for other schools in the district. Discussed strategy/options for flyers this year.
      * Discussed starting a relationship with either LT or RB high school students to volunteer
    - Spiritwear
      * order forms went out – site was down but is back up now
    - Restaurant Benefits
      * Q BBQ – 9/25
        + Since fundraiser runs from 11am-9pm, Sarah has offered to pick up lunches if teachers want to order to increase benefits
      * Chipotle – 10/23
    - Trivia Night
      * Kathy sent report – 3 tables reserved so far
      * Collecting donations from local businesses for raffle prizes
    - Teacher Appreciation
      * Kate C working on bday cards for teachers and staff (card and gift card for Panera)
  + Other Business
    - Picture Day – photos delivered in 2-3 weeks – retakes 10/18
    - PAC – 9/30 is next meeting
    - Possible Ice Blast is 2/13 since 2/14 is a no attendance day
    - Art appreciation – we do not have volunteers for every classroom as of yet. There will be 3 art lessons.

**Submitted by Joanne Van Etten, PTO Secretary**