**Forest Road PTO Meeting – LRC**

**Meeting Notes**

**September 17, 2019**

Notice – next meeting has been moved to THURSDAY October 17, 2019, 7:00pm

* Reports
	+ Principal’s Report
		- Mr Bergholtz touched on the success of the bike rodeo, picture day, and back to school party
		- Mentioned that even though there were technology obstacles just before the start of the year, the 2019-2020 school year is off to a great start.
	+ President’s Report
		- Volunteer update
			* Short 3 head room parents
			* Almost all snacks, plates, drinks, etc – 5th and 6th grade could use more
			* Email going out to volunteers on 9/18
	+ Treasurer’s Report
		- PTO dues typically total around $3,000. This year, we have approximately 18% of that amount accounted for. This may be due to the lack of in-person registration and not having a hard copy form and the ability to pay on-site.
			* To help boost dues participation, Sarah will send out an individual communication outside of the newsletter. Mr. Bergholtz will add this communication to his weekly letter as well.
* Boosterthon
	+ Planning
		- Boosterthon theme – Back to the Wild West
		- Kris had a call with the Boosterthon rep and we are up to date with the proposed schedule.
		- The teacher committee has been set and meetings have taken place.
		- The logistics are being finalized.
		- Teachers and parents are now taking a bigger role in prize distribution, etc and this will allow for a larger cut.
		- Kris worked with sponsors and raised $3,650
			* Ace Hardware of La Grange Park sponsored the run and expressed interest in donating landscaping once the outdoor classroom project is underway.
		- Pep Rally/Kick Off – Monday 9/30
		- Fun Run – Thursday 10/10
			* First run - 4-6th graders
			* Second run – 1-3rd graders
		- **Kris proposed a vote for outdoor classroom as our main Boosterthon fundraising goal (also included – Adaptive Seating/furniture for classroom products)**
			* **Motion by Erin, Sarah seconded the motion and all present were in favor**
		- Class of 1969 Forest Road School alum has agreed to helped design the outdoor classroom
		- Kris is working with Communications for an FAQ to go out to families detailing Boosterthon
	+ Grants
		- $325 National Geographic Project
		- Time for Kids
		- Reading is Fundamental - $1,000 – 1st grade
	+ Sound System Update
		- Funds raised from last year’s Progressive Dinner went toward the equipment that went down last year
		- Mr Tise now has his own equipment for concerts and the school has updated the old equipment to use for other events (sock hop, etc)
	+ Completed Committees/Recaps
		- Back to School Party
			* Successful – pizza party rooms need to pick a date
		- Directory Spot App
			* The directory has been updated and a blast will go out
		- Third Grade Bike Rodeo
			* suggestions on smaller groups, filling out forms ahead of time, etc
	+ Upcoming Committees
		- Fun Lunch – 9/20
		- Toy Sale – 10/19
			* 54 sellers
			* 10 volunteers
			* In previous years, 3,000 flyers were distributed for other schools in the district. Discussed strategy/options for flyers this year.
			* Discussed starting a relationship with either LT or RB high school students to volunteer
		- Spiritwear
			* order forms went out – site was down but is back up now
		- Restaurant Benefits
			* Q BBQ – 9/25
				+ Since fundraiser runs from 11am-9pm, Sarah has offered to pick up lunches if teachers want to order to increase benefits
			* Chipotle – 10/23
		- Trivia Night
			* Kathy sent report – 3 tables reserved so far
			* Collecting donations from local businesses for raffle prizes
		- Teacher Appreciation
			* Kate C working on bday cards for teachers and staff (card and gift card for Panera)
	+ Other Business
		- Picture Day – photos delivered in 2-3 weeks – retakes 10/18
		- PAC – 9/30 is next meeting
		- Possible Ice Blast is 2/13 since 2/14 is a no attendance day
		- Art appreciation – we do not have volunteers for every classroom as of yet. There will be 3 art lessons.

**Submitted by Joanne Van Etten, PTO Secretary**