



FOREST ROAD PTO MEETING

LOCATION: FOREST ROAD LRC - 901 FOREST ROAD

MEETING LINK: [MEET.GOOGLE.COM/PEW-MKVN-TEN](https://meet.google.com/PEW-MKVN-TEN)

DATE: 8/27/2024

TIME: 7:00 PM

ATTENDEES: Karli Stamer, Mandy O'Malley, Kate Cannon, Sara Clairmont, Heather Guidice, Lynsy Ursetta, Amy Bocian, Erin Joyce, Felipe Lago, Hilary Coia, Nicole Cleary, Suzanne O'Neill, Kelley Fox, and Kara Reid

I. WELCOME!

II. APPROVAL OF MINUTES FROM LAST MEETING

President to gain approval to enter minutes from the meeting on July 25, 2024. - Approved unanimously

III. PRINCIPAL REPORT: KARLI

- **BEST START TO THE SCHOOL YEAR SO FAR.**
- **MEET AND GREET WAS BENEFICIAL TO CHILDREN, FAMILIES, AND TEACHERS.**
- **5 ESSENTIALS - BRAG!! WE ARE ROCKING IT, 22% PARENTS CONTRIBUTED TO DATA. WILL SHARE AT NEXT MEETING**
- **FEEDBACK FROM MEET AND GREET VS IN-PERSON CURRICULUM NIGHT.**
- **THOUGHTS ON THE NEWSLETTER FROM KARLI, IS IT PURPOSEFUL?**

IV. PRESIDENT REPORT: MANDY AND KATE

- a) Motions for Kate Cannon and Felipe Lago - Bylaws state that when a vacancy comes during the school year, the President can nominate a new person. Mandy is setting forth Kate Canon as Co-Pres and Felipe Lago for VP DEI. Both Approved Unanimously.

- b) [Set meetings for the rest of the year](#), set a bylaw review meeting.

3rd Tuesday of the month is typical.

Nov. 19th, Dec 17th, April 14th have conflicts, switching to the

Mondays those week..

- c) [Open Chairs](#)
 - (1) Have all chairs been contacted to confirm return?
 - (2) Help wanted ads
 - (3) Redistribute committees to balance workload.
 - (a) Talent Show and Ice Blast to Special Events
 - (b) Spirit wear to Fundraising
 - (c) Any others to adjust?
- d) [Event calendar updates](#)
- e) [Back to School Bash](#)
 - (1) 150 Ping pong balls- split the pot- fire department info
 - (a) \$5 per ball, unlimited entries
 - (2) Bill's Place hotdogs & chips, Sweet Ride cookies & water for sale
 - (3) Stickers, Jibbitz, and FR Nike Socks for sale
 - (a) first 30ish people can choose to dye their own socks with the help of Annie Boldon
 - (4) DJ Rob Young
 - (5) Mascot - Felipe? (will do his best to be there on time)
 - (a) Mark P said he could do it as well - Mark P thought he could, but then told me he has a conflict - he's out of town
 - (6) Raffle prizes to give away
 - (a) teachers who offered a "lunch with" prize: Roche, Gorman, Thomas, Huizinga, Beumer, Devine, Corso, Huneryager, Webster, Murphy, Masterson, Houston
 - (b) use all or save some for later events?
 - (7) Community Tables - need to request tables and chairs from FR maintenance
 - (a) Building Use Form
 - (8) Other updates - [Cub Scouts update from Kelley E. Looking for a Charter Organization and a community space with shared values to provide a safe space for our students to learn about Scouts. Asking for a volunteer representative between PTO and Pack 66. \(Check-in to see if we can help promote events\) \[PowerPoint Link\]\(#\)](#)
- f) [Raise Craze Kindness Campaign](#) for the Spring - Introduced 8/27/24 - Will be looking for a chair and will table to look at this campaign at the next PTO meeting. We can keep 90% of the profit vs. Boosterthon which takes close to 50% of profit. -
- g) All school assemblies- one in the fall/winter and the fundraiser for June 5, morning assembly - [Basketball Jones for assembly, Mandy has a quote for him. We would like to have this set before Christmas.](#)
- h) Budget- Purchasing a Forest Road PTO banner on school fence, Step n Repeat

- i) Spirit wear- [fall store](#) will open the day of the Back to School Bash, fundraising. [Will vote on adding \\$1 or % for fundraising aspect of Spiritwear.](#)
- j) Budget- IAR treat for all students ([Table this for next meeting](#))
- k) Popcorn party for reaching dues goal? How many families have paid to date? [Classic Cinema popcorn.](#) [Is there anything that is coming up schoolwide that we could align with that.](#) [Maybe One School/One Book.](#)

V. EXECUTIVE VP REPORT: SARA

- a) Committee updates:
 - (1) In good standing- picture day, bike rodeo([helmet and bike lock raffle](#)), running club, sip n read, PAC, science center
 - (2) In good standing with action items
 - (a) Art Enrichment - [Budget approved for \\$300 to update supplies. Possibly all on the same date across the grades. TBD.](#)
 - (b) CPCFRO- [Veronica Sova and Nick Ursetta are chairs](#)
 - (c) directory- [Erin Shanahan is in charge, should be up and running by 9/3](#)
 - (d) yearbook
 - (e) Open positions- book fair - [2 new volunteers](#) :), newcomers, and ice blast
 - (f) Updated pending- school supplies, sustainability, talent show
 - (3) Teacher appreciation /hospitality
 - (a) HD agreed to sell discounted drinks for "FR Staff Happy Hour" - last Friday of every month, 3:30-5:30... PTO to pitch in additional \$1-\$2 per drink? (Hilary) - thoughts?

VI. EXECUTIVE VP OF SPECIAL EVENTS REPORT: HEATHER AND LYNSY

- a) Solidify social event dates
- b) Talent Show every year (requested by Hilary/Gosia & some families)
 - [Talent Show every year - Haley Cunningham can help chair.](#)
 - [Art Show - Possible on Success Night? Do a gallery walk in MPR, 2nd floor hallway, library? Discuss locations. Will need 2 chairs, in April 2025](#)

VII. EXECUTIVE VP OF FUNDRAISING REPORT: AMY AND ERIN

- a) FALL EVENT Chicago Wolves game - discuss the date (Sunday, November 10th 3:00) Raffle off Zamboni rides...[Name will be on LED, Chicago Wolves Hat, FAMILY event, no ticket limit. Profit \\$5 per ticket.](#)
 - (1) MONEY COLLECTION- HOW WE SHOULD PROCEED
 - [**FR-OKTOBER FEST at HD for fall bash is Sept 26th. - \(SO not sure where this should fit in??\)](#)
- b) SPRING EVENT- spring family sporting event (baseball/basketball/soccer)
- c) Raise Craze? Discuss

VIII. EXECUTIVE VP OF COMMUNICATIONS REPORT: HILARY AND NICOLE

- a) First Newsletter was sent to promote Meet the Teacher and Chalk the Walk
- b) Second Newsletter included the following:
 - (1) PTO Meeting
 - (2) 1st Grade Curriculum Night
 - (3) Running Club
 - (4) Picture Day Volunteers Needed
 - (5) Back to School Bash
 - (6) PTO Committee Chairs Needed
 - (7) CPCFRO
 - (8) Cub Scouts Pack 66
 - (9) QR Code and link to pay dues
- c) Weekly Newsletters will be sent on Mondays by 2pm.

Chris Depa is working with Nicole and Hilary for updating the PTO website to move to a new platform or design that is more user friendly for transition between PTO members. More user and viewer friendly. Chris has volunteered his time and web design!

Any updates or additions to the Newsletter should be received by Sunday at 6pm.

IX. EXECUTIVE TREASURER REPORT: KELLEY AND KARA

- a) Dues report so far
 - 76 families have paid so far via square. Goal: We would like to be 50% of families minimum for dues.
 - Starting fresh with a budget. Did not have a clear picture from previous budgets. Setting forth a new precedent on keeping records.
 - Basketball hoops - need another quote. (6 hoops instead of 4)
 - Gaga Ball has arrived and hopefully it will be available on Back to School Bash.
 - STEM LAB has arrived and it is set up in back room in the library.

X. EXECUTIVE VP OF DIVERSITY, EQUITY, AND INCLUSION REPORT: FELIPE

- a) Felipe is so excited to head up the Multicultural Night. (not March 20th)
- b) Will call Karine Otten to help update his position
- c) Hispanic Heritage Month approaching
- d) Indigenous People Month approaching - Native American Dancers?
- e) Join CEMA committee
- f) D102 Foundation - later discussion tabled until next meeting

XI. PUBLIC COMMENTS- No PUBLIC COMMENTS

XII. ADJOURNMENT

Presidents to adjourned the meeting at (9:06PM).

Minutes submitted by: Suzanne O'Neill

Minutes approved by: